

STAFF ...

1. **Department Leaders, Guidance Counselors, E. Hoorneman, M. Brooks:** Academic Awards folders are ready and waiting for your input. Please include student grade, with their names as listed in Powerschool. (No nicknames) Please make additions, deletions, and any changes/adjustments necessary to any award titles listed. Academic Awards for seniors will take place on the evening of June 5th. Underclassman awards will take place on the last day of school. **Please have all grade level awards posted to your folder no later than May 17th.** Please send an email to me indicating when your lists are complete. Thank you! (The folders can be found in workshare- Bromfield School- 201819 Academic Awards) s/Holmes
  
2. Grade 11 will be going on an all-day field trip to the **Museum of Fine Arts and Faneuil Hall on Thursday, May 23.** Between 75-95% of the Class is anticipated to go; a complete list of names will be out soon. s/Murphy

STAFF AND STUDENT...

STUDENT NOTICES....

1. The 10th Annual Have a Jessie Day 5K will be on Saturday, June 8th at 9am here at Bromfield. Registration is open online at [www.haveajessieday.com](http://www.haveajessieday.com) or there are forms in the main office. Be sure to register by May 17th to get a limited edition tshirt. Please see Dr. Horton if you are interested in volunteering on race day or in planning.
  
2. Any **boy** in grades **6-11** who is interested in trying out for one of next year's Bromfield soccer teams should attend the preseason meeting on **Wednesday, May 15 at 2:45** in the Bromfield gym. s/Horne, Hill, Addleson, and Maresse
  
3. Interested in finding out what the NOLA trip is all about? Come to an informational meeting on Wednesday, May 22nd at 7:15 am If you can not make it, please see me for information. s/Nilan
  
4. **8th Graders:** There will be a mandatory family and student information meeting about next year's Washington DC trip on **Wednesday, May 22nd at 6:30pm** in the Cronin Auditorium. Please see **Dr. Horton** with any questions.

SCHOLARSHIPS...

*Scholarships for Seniors:*

**Attention Seniors: Please note the following scholarship application deadlines. Many of these are only available to Bromfield School Seniors, but have their own application process. More information about each of these scholarships and awards can be found in Naviance under the Scholarships tab.**

<b>Acton Toyota of Littleton Scholarship</b>	<b>5/17</b>
<b>Mass. Women in Law Enforcement Scholarship</b>	<b>5/21</b>
<b>Nat'l Scholarship for Road Safety</b>	<b>5/31</b>

## PARENT NOTICES

**Interested in finding out what the NOLA trip is all about? Come to an informational meeting on Wednesday, May 22nd at 7:15 am. If you can not make it, please see me for information.** s/Nilan

## PARENT NOTICES

**Just a reminder:** outside of the **time high school students** eat lunch, **cell phone use is prohibited from 7:45 AM to 2:20 PM. This includes** during studies, in the hallways between classes, and while using the bathroom. Please refer to the Bromfield Student Handbook for further details

**Reminder: When you are tardy or absent to school** you should have a **note** with reason of **absence or tardiness to submit** to the **Main Office**. **If you are being dismissed** from school, you are **required to bring in a dismissal note**. You should come to the office at the time of dismissal to be signed out. Please do not be expect to be called by the Main Office for dismissal. Calling classrooms causes disruption for your teacher and fellow classmates. We appreciate your cooperation. Thank you

## REMINDERS FOR PARENTS

1. Please be reminded that it is your responsibility to **notify the school when your child is absent or late to school**. Students upon returning to school must have a note with reason of absence or tardiness to submit to the Main Office. If your **child is being dismissed** from school, they are **required to bring in a dismissal note** .
2. REMINDER for Students: The **school day starts** in homeroom promptly at **7:45 a.m.** If you are late to homeroom 7:46 or later you are tardy and need to check in at the Main Office. Please plan your day accordingly. All students who are late must report to the main office. Thank you for your cooperation. Please consult the Student Handbook for the rules pertaining to attendance and tardiness.  
Parents driving students to school should plan to drop off students no later than 7:30 a.m. to insure that students have time to prepare for the day and arrive at their homerooms on time.
3. Reminders: It is the responsibility of students to check the office for forgotten items or items that they have called home for. Items that are dropped off should be labeled and placed on the table in the Main Office. Dismissals: It is also the responsibility of students to come to the Main Office if they are to be dismissed. Students should turn in dismissal notes to the Main Office. Please do not expect to be called. Calling classrooms interrupts class work for all students. Thank you for your cooperation
4. **PARENTS:** While we are aware that at times plans can change unexpectedly, there has been an increase in the volume of phone calls to the Main Office with messages for students ranging from after school plan changes to reminders for hairdressing appointments. The volume has increased to an unmanageable degree. Please make every effort to speak to

your children about the day's schedule the night before or in the morning before coming to school. **Notes should be given to students with regard to early dismissals.** Calling classrooms for students to come to the office for dismissals, shoes, projects, etc., disrupts classroom time for all students. A contingency plan for forgotten items, late pick-ups, canceled piano lessons etc. should be discussed with your children so that the unexpected changes will not lead to panic for you or your children. Thank you for your cooperation.

5. Do you need a little extra help starting or completing your homework? Need a convenient place to meet for group assignments? Prefer to study and work on assignments with friends? Need a quiet place for peer tutoring? Then stop by the **Bromfield Homework Center**, a convenient, well equipped staffed resource room available for students to use every Monday thru Thursday from 2:30 to 3:30 pm (12:15 to 1:15 pm on Early Release days).The Homework Center is located at the end of the sixth grade wing in the Learning Center. There are textbooks, computers and assignment boards for students' use.